



**APPOINTMENT TO STUDENT'S COMMITTEE**

**STUDENT NAME:** \_\_\_\_\_

I understand and take responsibility for carrying out the obligations of serving on the above MPS student's committee. The duties of the chairperson and, to a lesser but notable extent, the committee members are to:

- Provide guidance and assistance with internship selection and acquisition;
- Approve the internship, and assist the student with the development of a relevant internship project;
- Review and approve the internship proposal and final report;
- Maintain communication with the student while participating in the internship to ensure progress and compliance with the internship supervisor's expectations;
- Attend an oral presentation, in person or virtually, during the last semester in residence.

All committee members agree to advise the student in the preparation and culmination of the internship project and to review the relevant documents, making comments/corrections in a timely manner.

**Name (Print)**

**Signature**

Chair: \_\_\_\_\_

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**Outside (Division or School) Member:**

(\*\*Please also print and sign above.\*\*)

**Approved:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
MPS Program Director

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip